



EXECUTIVE SUMMARY

Recommendation that the Broward College District Board of Trustees authorize the standard agreement (purchase order) with Aviation Technician Education Council (ATEC) for AMTS membership renewal dues from January 2024 to December 2024 for the Aviation Program. Fiscal Impact: \$600.00

Presenter(s): Jamonica Rolle, Vice Provost, Academic Affairs

What is the purpose of this contract and why is it needed? Aviation Technician Education Council membership is important for Aviation Dept. in maintaining networking connections, event opportunities, and scholarship for students. The organization also provides guidance on changing Federal Aviation Regulations, and advocates on behalf of all aviation maintenance training programs.

What procurement process or bid waiver was used and why? Small purchase for Category One (\$0.00-\$10,000) per College Procedure A6Hx2-6-6.34 was used, where there are no formal or informal competitive requirements for goods and services acquired by the College at this dollar threshold. Membership dues, per the Florida Statute 119.01(3) requires that all financial, business and membership records held by the organization in relation to the individual(s) or organization(s) for whom a purchase order is being issued are to be considered public records and shall be subject to the provisions of Florida Statute 119.07.

Is this a budgeted expenditure from the budget established at the last June Board of Trustees meeting?
Yes.

What fund, cost center and line item(s) were used? CC0020, FD100, 64502:Inst. Memberships and Sponsorships
64502:Inst. Memberships and Sponsorships.

Has Broward College used this vendor before for these products or services? Yes, historically membership dues was paid with Purchase Order.

Was the product or service acceptable in the past? Yes.

Was there a return on investment anticipated when entering this contract? This membership allows Broward College to be visible in the aviation community attracting new students to pursue aviation degrees at BC.

Was that return on investment not met, met, or exceeded and how? The Aviation Technician Education Council membership facilitates the promotion of Broward College and its programs to prospective students directly during various events as many employers attend these events which promotes relationships with BC.

Does this directly or indirectly feed one of the Social Enterprise tactics and how? Yes. Guarantee Access to Higher Education. Accelerate Entry into College. Membership provides visibility for potential students.

Did the vendor amend Broward College's legal terms and conditions [to be answered by the Legal Office] if the College's standard contract was used and was this acceptable to the Legal Office?

The General Counsel's office has reviewed the agreement and any deviation to the College's standard terms has been deemed acceptable.

Board Item
FISCAL IMPACT:

Meeting of August 20, 2024

Description: \$600.00 Worktags:CC0020-FD100-BU030-PG000086

04/16/24 CC0020 · Aviation program




(\$600.00)
























Jeffrey Nasse

Jeffrey Nasse, Provost and SVP of Academic Affairs

5/2/2024

APPROVAL PATH: 11935 Aviation Technician Education Council (ATEC) Renewal and Dues FY2024-2025

 **Workflow**  Edit View  Add Work Item

Stage	Reviewer	Description	Due Date	Status	
1	Russell McCaffery	Dean Review		 Completed	
2	Jamonica Rolle	Vice Provost Review		 Completed	
3	Jeffrey Nasse	Provost and SVP of Academic Affair		 Completed	
4	Natalia Triana-Aristizabal	Contracts Coordinator		 Completed	
5	Zaida Riollano	Procurement Approval		 Completed	
6	Christine Sims	Budget Departmental Review		 Completed	
7	Rabia Azhar	CFO Review		 Completed	
8	Legal Services Review Group	Review and Approval for Form and		 Completed	
9	Board Clerk	Agenda Preparation		 Completed	
10	District Board of Trustees	Meeting	08/20/24 08:30 AM	 Pending	
11	Electronic Signature(s)	Signatures obtained via DocuSig 		 Pending	
12	Natalia Triana-Aristizabal	Contracts Coordinator		 Pending	

Aviation Technician Education Council

P.O. Box 234
Jenks, OK 74037 US
+1 7035482030
atec@atec-amt.org
www.atec-amt.org



INVOICE

BILL TO
Broward College
7200 Pines Blvd
Pembroke Pines, FL 33024

INVOICE 14032
DATE 01/29/2024
DUE DATE 02/28/2024

ACTIVITY	QTY	RATE	AMOUNT
Membership:AMTS Membership - Renewal 2024 dues (Jan-Dec)	1	600.00	600.00

Banking details for ACH Deposit:
Account Number: 435029093676
Routing Number: 051000017

BALANCE DUE **\$600.00**